



**Must be included with Building Permit Application**

Project Address: \_\_\_\_\_

Project-Development Checklist				
PLEASE INDICATE STATUS AND ATTACH NECESSARY DOCUMENTATION (required items will depend on the nature and scope of the project)				
<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Item</u>	<u>Comments</u>
			<b>Proof of Ownership (note parcel number)</b>	
			<b>Narrative of Proposed Development</b>	
			<b>Location Map (if outside Town or subdivision)</b>	
			<b>Site Plan (note all set-backs)</b>	
			<b>Zoning Compliance District Designation (attach zoning permitting)</b>	
			<b>Geological/Site Hazards</b>	
			<b>Subdivision Review (attach HOA correspondence)</b>	
			<b>Historical Preservation Review (attach COA)</b>	
			<b>Road Cut Review (attach permit)</b>	
			<b>Floodplain Review (attach permit)</b>	
			<b>Water and Sanitation District (attach tap fee/meter receipts)</b>	
			<b>Proof of Potable Water (attach well permit)</b>	
			<b>OWTS (attach permit)</b>	
			<b>Stormwater Drainage Review (attach permit)</b>	
			<b>Plans &amp; Specifications (signed and sealed by Colorado licensed architect or engineer)</b>	
			<b>Building Permit Application &amp; Fees</b>	
			<b>Use Tax Declaration &amp; Payment</b>	